



YWCA Greater Lafayette

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WISEWOMAN Nurse/Lifestyle Intervention Counselor

Department: Women's Cancer Program (WCP)
Supervisor: Women's Cancer Program Director
Classification: Full-Time

Position Overview

The nurse who serves as the Lifestyle Intervention Counselor (LIC) is responsible for managing all aspects of the participants' experiences during their time in the WISEWOMAN program. The WISEWOMAN program provides low-income, under-insured and uninsured women with chronic disease factor screening, lifestyle programs, and referral services in an effort to prevent cardiovascular disease.

Essential Functions

- Work with the Regional Coordinator on WISEWOMAN implementation.
- Working with state partners as needed for the implementation and management of WISEWOMAN.
- Collaboration with participating provider agencies to establish agency protocols for the WISEWOMAN program and documenting such protocols when they fall outside those specified in the guidance document or other program materials. This includes the establishment of a regular schedule for completing WISEWOMAN visits onsite.
- Managing the WISEWOMAN process for participants from the initial screen through completion of rescreen.
- Maintain client and program confidentiality.
- Maintain all necessary documentation and records.
- Represent organization in a professional manner at all required meetings and events.
- Other duties as assigned.

Requirements and Qualifications

- RN.
- Bilingual in Spanish and English.
- Prior one-on-one educator experience a plus.
- Must have own car or access to reliable transportation, might have to travel to Indianapolis or other regions in Indiana.
- Ability to multi-task and adjust priorities as needed.
- Ability to work independently on assigned responsibilities.
- Strong written and oral communication skills and ability to speak in public effectively.
- Familiarity with common computer software such as Word, Outlook and Excel.

Additional Requirements

To perform essential functions of this job, the employee is regularly required with or without reasonable accommodation to sit, stand, bend and reach with manual dexterity sufficient to operate standard office machines such as computers, copiers, telephones and other office equipment. Valid driver's license required. May require lifting up to 40 pounds. Requires normal range of hearing and vision.